

Great Works Regional Land Trust
Request For Proposal for the renovation of an existing trail at
Bauneg Beg Mountain Conservation Area
North Berwick, Maine
Issued: April 1, 2024 | Due: May 1, 2024

Great Works Regional Land Trust (“GWRLT”) is seeking to renovate approximately 430’ of an existing hiking trail at the Bauneg Beg Mountain Conservation Area (BBMCA) located at: 281 Fox Farm Hill Road, North Berwick, Maine 03906.
See attached Property Map.

GWRLT is a member-supported non-profit organization whose mission is to protect and conserve land and traditional land uses, including forestry, recreation, significant habitats, water resources, and scenery for the benefit of the public. Since 1986, GWRLT has conserved over 7,750 acres of land in the southern Maine communities of Eliot, South Berwick, Berwick, North Berwick, Wells, and Ogunquit. GWRLT has 20 preserves with 30 miles of trails for low-impact recreation open to the public.

Schedule:

April 1, 2024 RFP distributed
April 1-April 26 Mandatory Pre-Bid Conference, by appointment.
May 1, 2024 at 5 pm Proposals due
May 10, 2024 Selected Bidder notified
April 1, 2025 Complete all excavation, grading, gravel, and finish work, including any parking area repairs.

Instructions:

- Please review the general and specific requirements and schedule noted in this RFP.
- There is a on-site pre-bid conference, by appointment, required for bid submission. To schedule a time email Jill Crosbie, GWRLT Stewardship Director, at jcrosbie@gwrlt.org
- Required submission content includes a brief description and history of your company, including the following:
 - A narrative describing the respondent’s approach to completing the scope of work.
 - The respondent’s qualifications, years in business, capacity to provide or contract comprehensive services related to the project, and relative experience to provide the services required by GWRLT.
 - Summaries of at least (3) similar assessment projects related to this project that the respondent firm has worked on the past three years. If possible, include projects that were done for other land trusts.
- Completion of Proposal Form
- Please submit by the due date: (1) copy of all bid materials via mail at PO Box 151, South Berwick, ME 03908, or hand delivered in a sealed envelope, or electronically as an email attachment to jcrosbie@gwrlt.org. The email subject heading should be “RFP Response: BBMCA Trail Reno”.

- All participating bidders must honor all submitted pricing for ninety (90) days from the date of submission of the RFP.
- By submitting qualifications, a respondent is accepting the General Instructions, Terms and Conditions, and Evaluation and Selection Processes outlined in this RFP.
- Please e-mail any questions or requests for clarification regarding this RFP to Jill Crosbie GWRLT Stewardship Director, at jcrosbie@gwrlt.org

Project Overview: The trail section that needs to be renovated is the first approximately 430' of the trail leading off from the parking area. The trail is subject to drainage from the mountain that flows down as a sheet versus a gully. There are several existing bog bridge sections at the beginning of the trail and then the trail becomes a dirt path. This section of the trail is steep, eroding, muddy, and has exposed rocks and roots. Although the property is 90 acres, the boundary of this area of the property is only 50' wide. This project is partially funded with Recreational Trails Program (RTP) funds.

Scope of Work: The deliverables for this trail renovation and associated amenities, in accordance with the Trail Assessment provided by Erin Amadon, Town 4 Trail Services, LLC dated 6/9/2022. Work includes creating drainage swales, leveling existing bog bridging, installing stepping stones, installing stone steps, installing stone paved drains, and creating out-sloped treadways.

Specifications: See attached Trail Assessment. Some materials may be available on site but may be limited due to access. All equipment necessary for the project will be the responsibility of the contractor. GWRLT will provide approximately 240 volunteer hours.

Permitting: All local and state permits are the responsibility of GWRLT.

Regulations and Requirements: The contractor shall be required to meet all laws, rules, and regulations of the State of Maine and Town of North Berwick during this project.

Insurance: Contractor shall provide the following insurances:

- Proof of Maine Workers' Compensation
- Proof of Liability Insurance of not less than \$1,000,000.(COI)
- Proof of automobile insurance in an amount of no less than \$500,000 per occurrence.

Selection Criteria

Proposals will be evaluated based on the quality of the proposal. Factors considered include:

- Whether the Bidder has completed similar projects and can provide supporting references.
- Whether the proposal completely and efficiently addresses the RFP.
- The comprehensiveness of the Bidder's service and warranty policies.
- The total cost of the proposal.

PROPOSAL FORM
BBMCA Trail Renovation Project:

Project Base Price

Labor	\$ _____
Materials	\$ _____
Equipment	\$ _____
Total cost of the proposal	\$ _____

Project Alternatives

Respondents are welcome to recommend project alternatives that may increase or decrease the project scope and/or cost. Use additional pages as necessary.

Alternative #1 _____

_____ \$ _____

Alternative #2 _____

_____ \$ _____

Alternative #3 _____

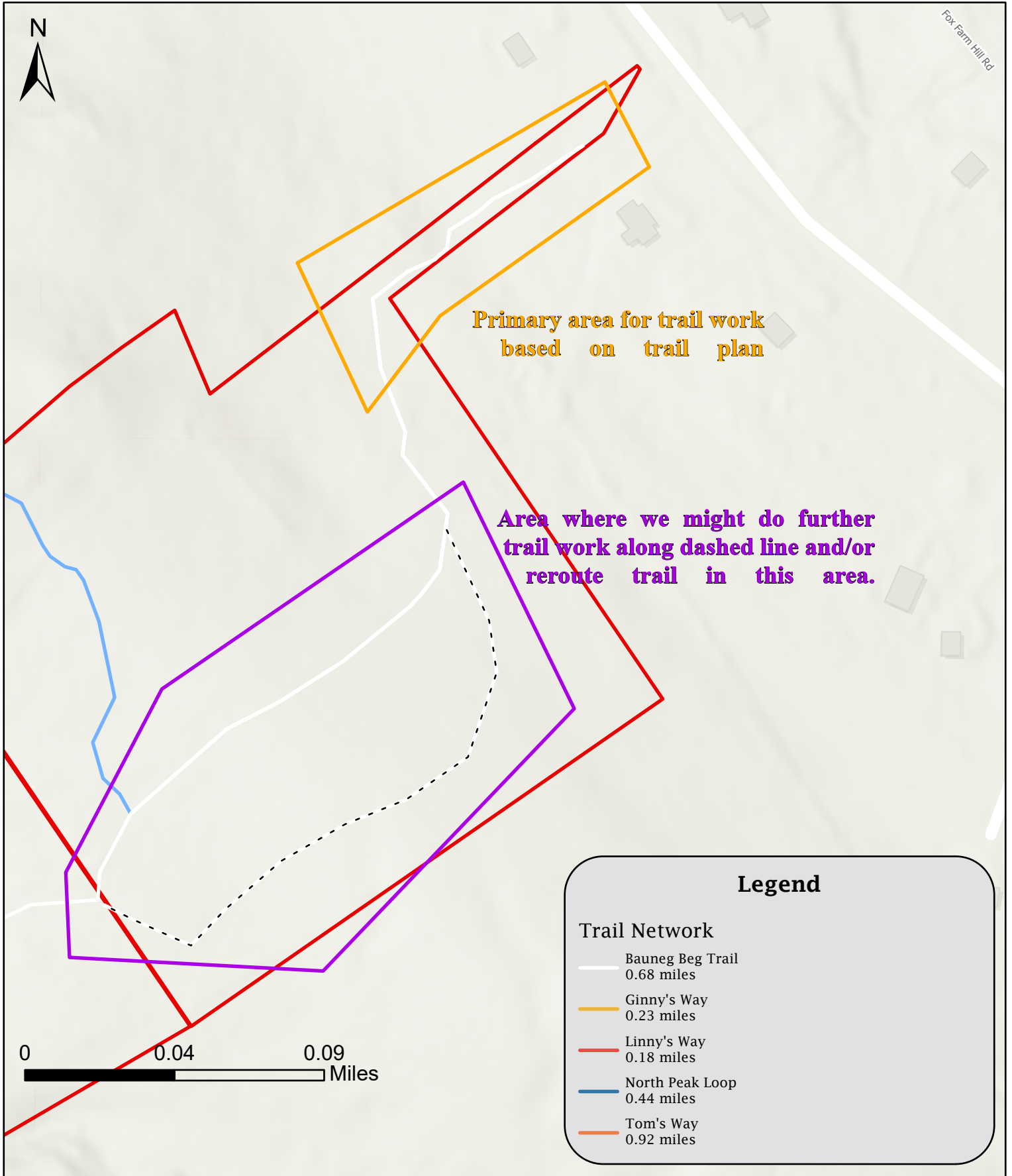
_____ \$ _____

Name of Proposer (Company): _____

Name of Proposer (Authorized Representative): _____

Signature of Authorized Representative: _____

Date: _____



Wheel Reading	Comments/Reference Point	Work Recommended	Photo Number
0	Begin worklog at parking lot. Begin existing bog bridging.	Begin 277 linear feet long wide swale on the left off trail, as discussed during field visit.	
11	End existing bog bridging.		
31	Begin existing bog bridging.		
39	End existing bog bridging.	Begin 12 linear feet of crush and fill.	
51	Begin existing bog bridging.	End crush and fill. Level existing bog bridging.	
68	End existing bog bridging.	Begin 19 linear feet of crush and fill.	
80	6-inch DBH birch on the left.		
87	Begin existing bog bridging.	End crush and fill. Level existing bog bridging.	
104	End existing bog bridging.	Begin 11 linear feet of stepping stones.	
115	Begin existing bog bridging.	End stepping stones. Begin leveling existing bog bridging.	
132	End existing bog bridging.	End leveling existing bog bridging. Install 1 large stepping stone.	
139	Begin existing bog bridging.	Begin leveling existing bog bridging.	
147	End existing bog bridging.	End leveling existing bog bridging. Install 1 large stepping stone.	
156	Begin existing bog bridging.	End stepping stones. Begin leveling existing bog bridging.	
173	End existing bog bridging.	End leveling existing bog bridging. Install 1 large stepping stone.	

Wheel Reading	Comments/Reference Point	Work Recommended	Photo Number
176	Begin existing bog bridging.	End stepping stones. Begin leveling existing bog bridging.	
219	End existing bog bridging.	End leveling existing bog bridging. Install 11 linear feet of stepping stones.	
227	Tree on the left.	Remove existing tree on the left. Begin swale on the left.	2
235	38-inch rise.	End stepping stones. Install 6 stone steps (including base stone) at 7-inch rise and minimum 14-inch run.	
252	54-inch rise. Loose some grade by removing existing stones on right.	Install 9 stone steps (including base stone) at 7-inch rise and minimum 14-inch run.	
268	54-inch rise.	Install 7 stone steps (including base stone) at 7-inch rise and minimum 14-inch run.	3
285	Beech tree on the left.	End stone steps. Install stone paved drain at the top of the stairs with drain to the left.	
294	21-inch rise.	Install 4 stone steps (including base stone) at 7-inch rise and minimum 14-inch run.	
302	36-inch rise.	Install 6 stone steps (including base stone) at 7-inch rise and minimum 14-inch run.	
319	18-inch rise.	Install 4 stone steps (including base stone) at 7-inch rise and minimum 14-inch run with a stone paved drain at the top of the stairs to the left.	
335	Existing landing.	Install swale on the left.	
343	7-inch rise.	Install 26 linear feet of crush and fill to create outsloped treadway.	
352	11-inch rise.	Install swale on the left.	
360	12-inch rise.	Continue crush and fill to create outsloped treadway.	
369	22-inch rise. Large stump in treadway.	End crush and fill. Install 4 stone steps (including base stone) at 7-inch rise and minimum 14-inch run with a stone paved drain at the top of the stairs to the left.	

Wheel Reading	Comments/Reference Point	Work Recommended	Photo Number
377	9-inch rise. Large stone on the left.	Crush and fill to create outslopped treadway.	
385	12-inch rise. Stump on the left.	Crush and fill to create outslopped treadway.	
393	10-inch rise.	Install a swale on the left. Crush and fill to create outslopped treadway.	
402	9-inch rise.	Crush and fill to create outslopped treadway.	
410		Install large swale on the left. Ensure to extend the outlet ditch so the water will not re-enter the treadway.	5
418	9-inch rise.	Crush and fill to create outslopped treadway.	
427	9-inch rise. Rock on the right and twin beech on the left. End worklog.	Crush and fill to create outslopped treadway.	

Summary Totals			
Item	Unit	Quantity	Description
Drainage swale	Linear Feet	277	Open channel that collects water and allows proper drainage.
Stepping Stones	Linear Feet	28	Elevate the treadway.
Crush & Fill	Linear Feet	107	Fill for depressions in treadway.
Stone Steps	Unit	40	Stone stairs to reduce grade of slope.
Stone Paved Cross Drain	Unit	3	Stone paved drain at the top of the stairs.
Total length: 427 linear feet			

Bauneg Beg Trail
Photo 2

Long swale off trail

Begin stone steps



Bauneg Beg Trail
Photo 3

Stone stairs

Drainage swale



Bauneg Beg Trail
Photo 5

Drainage swale

